

DOVER BOARD OF HEALTH
June 13, 2022 6:02 pm

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

President Darlene Kasko called the meeting to order and stated the meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, and duly posted and advertised in the Daily Record and the Citizen.

Vice President Alessandra Scarneo called the **ROLL**.

Name	Present	Absent	Excused
Darlene Kasko	X		
Alessandra Scarneo	X		
Rosita Scinto	X		
Rhoda Myles	X		
Javier Mauricio Herrera		X	
Janice Anthony, Alternate	X		

ALSO PRESENT

Rochelle Evans, Health Officer
Ary Orama-Galloza, Registrar
Darling Bode Zambrana, REHS
Donald Costanzo, Assistant
Judith Rugg, Alderman/Liaison

President Kasko entertained a motion to accept the minutes from the April 11, 2022, regular meeting of the Board of Health via teleconference.

A motion to accept the minutes from the April 11, 2022, regular meeting of the Board of Health via teleconference was made by Rosita Scinto and duly seconded by Janice Anthony.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto	X		X		
Rhoda Myles			X		
Javier Mauricio Herrera					
Janice Anthony, Alternate		X	X		

CORRESPONDENCE:

1. Letter from the State of New Jersey, Department of Health to Rochelle Evans, Health Officer dated 05/26/2022; re: Notice of Grant Award (\$274,735).

Rochelle Evans, HO, provided the board a brief overview of the Strengthening Public Health grant.

Alessandra Scarneo asked if the grant award could be used by another department for other purposes. Ms. Scarneo wanted to know that the grant could be spent by others and that the accounting would be precise. Ms. Evans assured her that the funding is reimbursable and dedicated, and that the funds could not be misappropriated.

OLD BUSINESS:

- The HOs overview of the grant award sparked a conversation about finance and budgeting. Alessandra Scarneo raised the subject of the annual review of the health department's operating budget. Ms. Scarneo asked about the status of the review and submission process. The status was unknown.

Ms. Evans, HO, explained that an attorney is typically present at "autonomous" Board of Health meetings to advise the board in matters of budgets and finance.

...in other Old Business...

Ordinance 2nd Reading:

At the April 11, 2022, meeting, the Board of Health introduced and passed the following ordinance amendment on first reading:

1. **Retail Food Establishment Code, Chapter 407.**

The ordinance amendment was introduced and passed at the April 11, 2022, meeting on first reading and was published in the Daily Record and The Citizen on April 20, 2022.

Following a discussion that offered the opportunity for all meeting attendees to speak, the Board entertained a motion to pass the following ordinance amendment on second (2) reading:

President Kasko read the following ordinance amendment by title to all meeting attendees prior to entertaining a motion:

Chapter 407, Article I, “Food-Handling Establishments, Retail,” Section 4, Subsections B, G, & H of the Revised General Code of the Town of Dover

A motion to pass the above-read ordinance amendments *on second reading* was made by Rhoda Myles, and duly seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

NEW BUSINESS:

Rochelle Evans, Health Officer, proceeded with New Business.

1st ORDER OF NEW BUSINESS:

Introduction of an Ordinance Amendment regarding Body Art Procedures.

- The HO previously distributed to the board a draft copy of an ordinance amending Section 1, Chapter 397, Body Art Procedures, subsection 1, “Adoption of standards,” of the Revised General Code of the Town of Dover, for review and comments.

Ms. Evans, HO, stated the proposed amended ordinance provides for the code definition to be amended to include the addition of:

1. micropigmentation or dermal pigmentation, and microblading in Section 397-1, Adoption of standards.

The proposed ordinance amendment prompted questions and discussion about microblading and the Body Art Procedures' code.

Rochelle Evans, HO, Ary Orama and Darling Zambrana, REHS, provided the board with an overview of microblading and the need to amend the code to include these types of specialized body art procedures.

Upon conclusion of discussion and there being no other comments, President Kasko asked for a motion to adopt the proposed ordinance.

A motion to introduce an ordinance of the Dover Board of Health of the Town of Dover, County of Morris and State of New Jersey, amending Section 1, Chapter 397, Body Art Procedures, subsection 1, "Adoption of standards," of the Revised General Code of the Town of Dover was made by Alessandra Scarneo, and duly seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto		X	X		
Rhoda Myles			X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

The ordinance amendment reads as follows:

An ordinance of the Board of Health of the Town of Dover, County of Morris and State of New Jersey, amending Section 1, Chapter 397, Body Art Procedures, subsection 1, "Adoption of standards," of the Revised General Code of the Town of Dover

WHEREAS, the Board of Health has recommended a change to Chap397 entitled "Body Art Procedures", said Ordinance which regulates the standards governing all businesses that offer body art procedures within the Town of Dover; and

WHEREAS, the Board of Health has requested that said Ordinance be prepared to reflect an amended "Adoption of standards."

NOW, THEREFORE, BE IT ORDAINED, by the Board of Health of the Town of Dover, County of Morris and State of New Jersey that:

Chapter 397 BODY ART PROCEDURES is hereby amended as follows:

Section 1

Chapter 397. BODY ART PROCEDURES

§ 397-1. Adoption of standards; availability of copies.

A code defining and governing all businesses that offer tattooing, permanent cosmetics, micropigmentation or dermal pigmentation, microblading, and ear and body piercing to the public with the exception of a physician who is authorized by the State Board of Medical Examiners to practice medicine, pursuant to N.J.S.A. 45:9-6 et seq. The provisions of the State Sanitary Code shall have the force and effect of law. Under the authority of N.J.S.A. 26:1A-9, the provisions are enforceable by the New Jersey State Department of Health and Senior Services and local departments of health.

Section 2

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

Section 3

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

Section 4

This ordinance shall take effect immediately upon final publication as provided by law.

2nd ORDER OF NEW BUSINESS:

Resolution from the Board of Health authorizing the acceptance of a grant award from the State of NJ Office of Local Public Health, and authorizing the Health Officer to execute an agreement for the grant, “Strengthening Local Public Health Capacity Program 2023” on behalf of the Town of Dover.

- The grant award is in the amount of \$274,745 and is effective for the grant period : 7/1/2022 through 6/30/2023. The resolution reads as follows:

A motion authorizing the acceptance of a grant award from the State of NJ Office of Local Public Health, and authorizing the Health Officer to execute an agreement for the grant, “Strengthening Local Public Health Capacity Program 2023” on behalf of the Town of Dover was made by Alessandra Scarneo, and duly seconded by Rhoda Myles.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto			X		
Rhoda Myles		X	X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

The resolution reads as follows:

WHEREAS, the New Jersey Department of Health’s Office of Local Public Health (OLPH) is dedicated to preventing the spread of disease and promoting healthy behaviors in communities; and

WHEREAS, the OLPH awards grants annually to local health department to help decrease the incidence of diseases and strengthen local public health capacity; and

WHEREAS, the Town of Dover Department of Health has been awarded \$274,735 from the OLPH to fund the hiring of a Local Health Outreach Coordinator (LHOC) and Infectious Disease Preparedness Generalist; and fund programming that strengthens outbreak preparedness from July 1, 2022 through June 30, 2023;

NOW THEREFORE BE IT RESOLVED by the Board of Health of the Town of Dover that:

1. The Health Officer is hereby authorized to execute a grant agreement and any amendment thereto with the State of New Jersey, Department of Health Office of Local Public Health;
2. The Town of Dover agrees to comply with all applicable federal, state and local laws, rules, and regulations in its performance of the project.
3. The Office of Management and Budget is authorized to set up an account for this grant.

3RD ORDER OF NEW BUSINESS:

Rochelle Evans, HO, stated that up until 2011, the NJ Department of Health supported local health departments with annual “State Health Aid” grants called, “Public Health Priority Funding” (PHPF). In 2011, PHPF was discontinued.

A newly introduced senate bill (S2413) proposes to re-establish PHPF providing annual funds supporting local health department operations. Local Boards of Health are encouraged to communicate their support for the proposed funding.

A motion expressing the Dover Board of Health’s support for \$10 million in Public Health Priority Funding provided annually by the State of NJ to support local public health department operations was made by Rhoda Myles, and duly seconded by Janice Anthony.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto			X		
Rhoda Myles	X		X		
Javier Mauricio Herrera					
Janice Anthony, Alternate		X	X		

The following is a proposed Board of Health resolution expressing support for Senate Bill No. S2413:

WHEREAS, local tax dollars that fund local health departments are insufficient to support the operations of most health departments, with New Jersey ranking near the bottom for support of local health departments in the Nations; and

WHEREAS, Public Health Priority Funding was an important funding source supporting local health department operations throughout New Jersey; and

WHEREAS, Public Health Priority Funding supported programs and staff of local health departments until 2011; and

WHEREAS, from 1966 to 2010, under the “State Health Aid Act” and later amended as the “Public Health Priority Funding Act of 1977,” the State provided local health departments with flexibility to address local needs, emerging threats, and other priorities via the appropriation of dedicated funds; and

WHEREAS, the State eliminated Public Health Priority Funding in the FY 2011 Appropriations Act, undermining the ability of local health departments to operate as a front line service ensuring the health of the public; and

WHEREAS, the deadly COVID-19 Pandemic stressed and overwhelmed local health departments in New Jersey; and

WHEREAS, in 2021, New Jersey ranked 31st in the nation in state funding for public health, and ranked 51st among 50 states and the District of Columbia in grant funding received from the Centers for Disease Control and Prevention; and

WHEREAS, available grant funding does not fully address the infrastructure and staffing needs of local health departments, nor does the funding address long-term sustainable funding; and

WHEREAS, Senate Bill No. S2413 would appropriate from the General Fund to the Department of Health a minimum of \$10 million for Public Health Priority Funding; and

WHEREAS, the State Health Department would distribute the funding to local health agencies with the express purpose of supporting public health initiatives, services, staff and programs to help re-build and maintain public health infrastructure; and

WHEREAS, \$10 million would be used to support such necessary initiatives, services, staff and programs to: track, prevent the spread of communicable disease, address environmental and public health issues, develop strategies to address emerging environmental and public issues and threats;

NOW THEREFORE BE IT RESOLVED that the Town of Dover Board of Health hereby supports Senate Bill No. S2413, which would appropriate a minimum of \$10 million to the Department of Health for Public Health Priority Funding for the purpose of being distributed to local health departments to support operations in efforts to prevent disease, promote healthy communities and protect New Jersey from environmental and public health issues and emerging threats for the public good and safety of the State.

4TH ORDER OF NEW BUSINESS:

The board raised the subject of attendance at meetings. Attendance records indicate that board member Javier Herrera missed 2 out of 5 meetings in 2021 (40%) and 0 out of 3 meetings (100%) in 2022. Mr. Herrera's mail has been returned undeliverable and it has recently come to the attention of the health department that his address changed without informing the board.

Based on meeting attendance requirements for members of any board, agency or commission of the Town of Dover, a motion directing the Health Officer to correspond with Mr. Herrera by certified mail requesting the status of his participation as a member of the Board of Health was made by Rhoda Myles and duly seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

5TH ORDER OF NEW BUSINESS:

A discussion of Board of Health membership continued to unfold. The board agreed that Janice Anthony should be appointed as a member of the Board of Health rather than as an alternate member. Ms. Anthony has a perfect attendance record and participates in every meeting since her appointment.

A motion was made that the Board of Health to correspond with the Mayor and Board of Aldermen recommending Janice Anthony, Alternate Member of the Board of Health, be appointed to the Board of Health as a full-member rather than alternate. The motion was made by Alessandra Scarneo and duly seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto		X	X		
Rhoda Myles			X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD

Darlene Kasko noted the drop in revenue evident in the dog and cat license report. Ms. Kasko stated that this demonstrated the need for a dog/cat census.

Alessandra Scarneo asked if there were any issues with food licenses. Ary Orama responded that there were issues with Laura's Coffee and Monchys regarding inspections and enforcement.

Ms. Scarneo raised the subject of cannabis retailers in Dover. She expressed her concern about illegal and improper access of cannabis to children. Rochelle Evans, HO, stated that no retailer in Dover has been established currently. The HO also stated that has rules guarding against such a problem and that she will provide a copy of the state standards for operating cannabis stores.

Darling Kasko, President, asked Darling Zambrana, REHS, to introduce herself to the board. Ms. Zambrana spoke about her background and experience, and her excitement about working for the Town of Dover.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC:

No members of the general public were present.

ADJOURNMENT:

A motion to adjourn the meeting was made by Rhoda Myles and seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

MEETING ADJOURNED

7:04 pm